



Conseil des
Traducteurs
et Interprètes
du Canada

Canadian
Translators and
Interpreters
Council

IMPORTANT !

DISCLAIMER FORM FOR THE CTTIC STANDARD CERTIFICATION EXAMINATION IN TRANSLATION

Information regarding the correction of the CTTIC exam

Your exam paper will be sent to CTTIC by your provincial association after ensuring that the only identifying mark is your exam number. You will only be known to CTTIC and the markers as “candidate xyz”. Please read the following information before you register for the CTTIC exam. Feel free to ask your provincial association for clarification or additional details. If you agree with CTTIC’s conditions, please sign this sheet and return it to your association.

Each exam is marked by two experienced Certified Translators who, after marking each paper independently, must consult each other and agree on a final mark. In the unlikely event that the two markers cannot agree, CTTIC will seek the opinion of a third marker who will make the final decision.

All marked papers are returned to CTTIC who sends the results to the respective associations along with the Marking Sheets (for unsuccessful candidates). Each association then writes a letter to their own candidates to inform them of their exam results. The Marking Sheet lists the number of translation and language errors (major and minor) and one example of error. There will be **NO COMMENTS** from the markers. Candidates are reminded that their marked papers **WILL NOT BE** returned to them. CTTIC is a certification body, not a teaching institution and the CTTIC exam is only a tool used to assess candidates’ knowledge and capabilities.

I, the undersigned _____
(Surname and given names in full)

residing at _____
(complete address including municipality and postal code)

have read and understood the above information.

Date

Candidate’s signature